



## Overview

The AIA Georgia Board of Directors maintains five elected At-Large Board Director positions, each with a two (2) year term. These positions are staggered, with two slots open for terms beginning in odd-numbered years, and three in even-numbered years.

**For elections occurring in the Fall of 2020, to fill terms starting in 2021: there are two (2) At-Large seats available.**

At-Large Board Directors may serve up to two consecutive terms. These five At-Large Directors work cooperatively with two Appointed Board Directors, and the Executive Committee (President Elect, President, Past President, Treasurer and Secretary). AIA Georgia conducts elections for the At-Large Board Director positions in the Fall, and the term begins on January 1 of the following year.

## Major responsibilities:

All Board Directors have the primary responsibilities of:

- a) Setting the strategic vision for AIA Georgia, and working with other board members and staff to set the scope of activities of the organization.
- b) Providing fiscal and fiduciary oversight of AIA Georgia, and ensuring that the organization is utilizing its resources – both staff and financial – in ways consistent with the strategic vision and scope of work.
- c) Act as the public face of AIA Georgia, attending public events, meetings, etc., as needed by the organization.

Additionally, At-Large Directors should expect to:

- Participate in one of three standing board committees: 1) Fellowship and Recognition; 2) Communications and Marketing; or 3) Advocacy.
- Attend and participate in monthly board meetings, AIA Georgia events (like Design Awards, PAC events, select conferences, and committee meetings).
- Provide financial management, including adoption and oversight of the annual budget.
- Promotion of the organization to both AIA members and others in the design community (who may not yet be AIA members).
- Participation in AIA Georgia's December Transition Board Meeting, and its Strategic Planning process in Quarter 1 of each year.



At-Large Directors should anticipate that their time commitment will be between 4 and 8 hours each month, on average. Certain events or time periods may require greater time commitments.

**Desirable Attributes/Skills/Knowledge:**

- A demonstrated commitment to the ideals and benefits of AIA membership, and to promoting the organization across all segments of the design community.
- Ability to think strategically for the benefits of members across the entire state
- Ability to work effectively as a member of a team.
- Knowledge of or strong willingness to learn the fundamentals of organizational or nonprofit financial management (how to read financials, etc.).
- Willingness to devote the necessary time and effort.

Questions regarding this position can be directed to any of the following:

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